

PRIVACY POLICY

MasterWriting242 takes issues surrounding confidential texts and intellectual copyright very seriously. To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

Personal information

MasterWriting242 may use collected information for the following purposes:

- to provide services,
- for identification,
- and to make contact with you regarding your enquiry.

We do not save or share your personal information, especially information of a sensitive matter like credit and debit cards. According to our policies, we will expunge all texts within thirty (30) days after project completion. Furthermore, your documents will never be stored without your permission.

Security

Only our writing editors, translators and staff have access to a client's submission. In addition, each member of our team has signed contracts containing confidentiality clauses, which ensure that they will not, under any circumstance, share a client's work with anyone outside of MasterWriting242.

Therefore, MasterWriting242 guarantees that no part of a client's text submitted for proofreading or editing will be compromised, disclosed, appropriated by or shared with anyone for any reason.

Intellectual Property Rights

Clients maintain full copyright control and credit for their proofread and edited documents or for translated documents.

If you have an unresolved privacy or data use concern that we have not addressed satisfactorily, please contact us at <u>masterwriting242@gmail.com</u>.